



Exotech Plastics Private Limited

Plot No F-27 C, MIDC Ranjangaon, Village - Karegaon, Taluka - Shirur, District - Pune 412220
Phone: 02138-613300, email: hr@exotechplastics.com, CIN No: U25206MH1996PTC101162

SHORTER NOTICE FOR TWENTY SEVENTH ANNUAL GENERAL MEETING

Shorter Notice is given that the 27th Annual General Meeting of the Members of Exotech Plastics Private Limited will be held on Monday, August 28, 2023 through VC at 11:00 AM (IST) to transact the following business:

ORDINARY BUSINESS:

1. **To consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2023 along with the Reports of the Directors and Auditors thereon:**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an ORDINARY RESOLUTION:

“RESOLVED THAT the Audited Financial Statements of the Company for the Financial Year ended March 31, 2023 including Balance Sheet as at March 31, 2023, Statement of Profit and Loss Account as at March 31, 2023 and Cash Flow Statement for the year ended as on that date together with Notes forming part of Accounts as audited and reported by the Auditors of the Company and the Directors’ Report, as circulated to the Members be and are hereby approved.”

2. **Appointment of a Director in place of Mr. Sanjay Thapar (DIN: 01029851), who retires by rotation and being eligible, offers himself for re-appointment:**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an ORDINARY RESOLUTION:

“RESOLVED THAT pursuant to the provisions of Section 152 of the Companies Act, 2013, Mr. Sanjay Thapar, Director (DIN: 01029851) of the Company, who retires by rotation at the 27th Annual General Meeting and being eligible offers himself for re-appointment, be and is hereby re-appointed as a Director of the Company.

**By Order of the Board
For Exotech Plastics Private Limited**

**Date: August 24, 2023
Place: Pune**

**Thabraz Hushain. W
Address: Plot No F-27 C, MIDC Ranjangaon,
Village - Karegaon, Taluka - Shirur,
District - Pune 412220**

NOTES:

1. Pursuant to Section 20(2) of the Companies Act, 2013 read with Rule 35 of the Companies (Incorporation) Rules, 2014, as amended, companies are permitted to send official documents to their shareholders electronically.
2. The Ministry of Corporate Affairs ('MCA') vide its General Circulars No. 14/2020 dated April 08, 2020, No. 17/2020 dated April 13, 2020, No. 22/2020 dated June 15, 2020, No. 33/2020 dated September 28, 2020, No. 39/2020 dated December 31, 2020, No. 10/2021 dated June 23, 2021, No. 20/2021 dated December 08, 2021, No. 3/2022 dated May 5, 2022 and No. 11/2022 dated December 28, 2022 issued by Ministry of Corporate Affairs (collectively referred to as 'MCA Circulars') have permitted the holding of AGM by Companies through VC / OAVM without the physical presence of the members at a common venue. In compliance with the provisions of the Companies Act, 2013 read with MCA Circulars the AGM of the Company is being held through VC/OAVM.
3. The proceedings of the AGM shall be deemed to be conducted at the Registered Office of the Company situated at Plot No. F-27 C, MIDC Ranjangaon Village Karegaon, Taluka Shirur, District Pune MH 412220 IN, which shall be the deemed Venue of the AGM. Since the AGM will be held through VC, the Route Map is not annexed to this Notice
4. In terms of Section 152 of the Act, Mr. Sanjay Thapar (DIN: 01029851), retires by rotation at this Meeting and being eligible, offers himself for re-appointment. The Board of Directors of the Company recommends his re-appointment. Details of the Director proposed to be re-appointed as required Secretarial Standards on General Meetings (SS - 2) issued by The Institute of Company Secretaries of India, is provided in **"Annexure - A"**
5. Pursuant to the provisions of Section 101 of the Companies Act, 2013, the general meeting may be called after giving a shorter notice, if consent is given in writing or by electronic mode by not less than ninety-five per cent of the members entitled to vote thereat. The members have accordingly given their consents to hold the meeting at a shorter notice.
6. The members can join the Annual General Meeting through VC mode 15 minutes before the scheduled time of the commencement of the meeting by following the procedure mentioned in the Notice.
7. The attendance of the members attending the Annual General Meeting through VC will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act.
8. Pursuant to the provisions of the Companies Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.

However, Institutional / Corporate Shareholders are entitled to appoint authorized representatives to attend the AGM through VC.

9. In compliance with the aforesaid MCA Circulars, Notice of the AGM and Annual Report as well as the weblink for joining the meeting is being sent only through electronic mode to those members whose email addresses are registered with the Company.
10. All documents referred to in the Notice will be open for inspection through electronic mode during the AGM.
11. Since the AGM will be held through VC, the Route Map is not annexed in this Notice. The scheduled venue of the meeting as set forth in the notice convening the meeting, shall be deemed to be the place of the said meeting and all recordings of the proceedings at the meeting shall be deemed to be made at such place.
12. The Members will be allowed to pose questions during the course of the Meeting. The queries can also be given in advance at thabraz.hushain@sjcindia.com

Instructions for Members for attending the AGM through VC are as under:

- a) An invitation to join the AGM will be sent to the members on their latest registered email IDs by thabraz.hushain@sjcindia.com
- b) Members may attend the AGM, by following the invitation link sent to their registered email ID. Members will be able to locate Meeting ID/ Password/ and *Join Meeting* tab. By clicking on *Join Meeting* they will be redirected to Meeting Room via browser or by running Temporary Application. To join the Meeting, follow the step and Join the Meeting. Members are encouraged to join the Meeting through laptops for better experience.
- c) In case of Android / iPhone connection, Participants will be required to download and Install the appropriate application as given in the mail to them. Application may be downloaded from Google Play Store / App Store.
- d) Further, members will be required to allow camera and use Internet audio settings as and when asked while setting up the meeting on mobile application.
- e) Please note that participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio / Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- f) The helpline number for joining the meeting through electronic mode will be provided in the meeting invitation which will be sent to the eligible applicants.

Annexure – A

Details of Directors to be appointed/ re-appointed at the Annual General Meeting to be held on 28th day of August, 2023 at 11:00 am in terms of Secretarial Standard on General Meetings (SS-2).

Agenda Item No	2
Name of the Directors	Sanjay Thapar
Category	Director
Director Identification Number (DIN)	01029851
Date of Birth and Age	08 th January 1959, 64 years
Nationality	Indian
Residential Address (along with Phone, Fax and Email)	A 16, Padma Vilas Enclave, 18 Prince of Wales Drive Wanwadi, Pune 411040
Educational/ Professional Qualifications	bachelor's degree in science (mechanical engineering) from the Delhi College of Engineering, University of Delhi
Expertise in specific functional area	automotive industry
First appointment on the Board	05th April 2021
Terms and Conditions of Appointment	Liable to retire by rotation
Remuneration details	Nil
Number of shares held in the Company as at a) 31st March, 2021 b) 19th July, 2021	Nil
Relationship with other Directors/Manager/Key Managerial Personnel	Not Applicable
Number of Board Meetings attended during the I. Financial Year 2021-22 II. Financial Year 2022-23	I. 6 out of 6 II. 4 out of 4
Directorships held in other Companies in India	<ul style="list-style-type: none"> • Sanders Consulting Private Limited • S.J.S Enterprises Limited • Exotech Plastics Private Limited
Directorships held in other Listed Companies in India	Nil

Name(s) of other organizations or entities or associations or Unincorporated entities in which the person has held the post of Chairman or Managing Director or Director or Chief Executive Officer or associated with the above entities in any other capacity. Indicating the activity of the Company and regulators, if any	Nil
Chairmanships/Memberships of the Committees of other public limited companies as on March 31, 2023	
a. Audit Committee	NA
b. Stakeholders' Relationship Committee	Member
c. Nomination and Remuneration Committee	NA
d. CSR Committee	Member
e. Other Committee(s)	Chairperson Risk Management Committee
Brief Resume of Director	Mr. Sanjay Thapar holds a first-class (with distinction) bachelor's degree in science (mechanical engineering) from the Delhi College of Engineering, University of Delhi. He has over 30 years of experience in the automotive industry. He started his career with Tata Engineering and Locomotive Company Limited (now known as Tata Motors Limited). He was previously the President of Minda HUF Limited, the Managing Director of Minda Valeo Security Systems, and the group Chief Strategy Officer with the Ashok Minda Group. He leads the strategy, business development, and finance functions for our Company and has played an instrumental role in formulating our sales strategy, building our customer base, deepening our customer relationships, and developing new product offerings. He has led, and has shaped, our Company's product strategy and international business expansion in recent years.